



# The City of Morgantown

389 SPRUCE STREET  
MORGANTOWN, WEST VIRGINIA 26505  
(304) 284-7431 TDD (304) 284-7512  
[www.morgantownwv.gov](http://www.morgantownwv.gov)

April 19, 2013

**RE: CU13-07, V13-04, V13-07 / Sigma Kappa Sorority / 552 North Spruce Street  
Tax Map 26, Parcel 240**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Bob Lindsey of LAI Architects, on behalf of the Theta Chi Chapter House Corporation of Sigma Kappa Sorority, has submitted one (1) conditional use and two (2) variance petitions for a proposed development project at 552 North Spruce Street. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider this request at a public hearing on:

**Wednesday, May 15, 2013 at 6:30 PM  
City Council Chambers, City Hall, 389 Spruce Street**

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## **Project Description:**

The petitioner seeks to renovate the existing sorority house and construct an addition, which as proposed, requires conditional use approval for off-site parking; variance relief from the minimum side setback standard; and, variance relief from the maximum building height standard.

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Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to [shollar@cityofmorgantown.org](mailto:shollar@cityofmorgantown.org). Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, [www.morgantownwv.gov](http://www.morgantownwv.gov), approximately one week before the hearing.

Respectfully,

Stacy Hollar  
Executive Secretary

Enclosure: Site map

